

Monthly Package: In order to keep the day and time spot for your lesson each week, payment is required in advance for the number of times that lesson falls in any given month. If you are unable to make one of those lessons, it is possible to reschedule to another day/time within that calendar month.

Paying per Lesson: If you should choose to pay for each lesson as you take it, your lessons will run on a week-to-week basis, meaning you will not be guaranteed that particular day and time each week and you may not schedule lessons several weeks in advance.

Payment Policy: If you are scheduling monthly blocks of lessons, payment is due and expected on the first scheduled lesson of the month. If you are not able to make that lesson for any reason, payment is still due and should be mailed or delivered to the barn and placed in the payment box. If you are paying per lesson, payment is due prior to the start of the lesson.

Cancellation Policy: If you need to cancel a lesson, you must call or text Heather Evans (603) 818-1779 a 24 hour notice is required for cancellation of any lesson regardless of the reason. If canceling with 24+ hour notice, the lesson can be rescheduled within the same calendar month. If canceling with less than 24 hour notice, the lesson will not be rescheduled or refunded, regardless of the reason. Please remember that even if you didn't show up for your lesson, your instructor still did. Students will still be responsible for the lesson fee even if paying per lesson. Rescheduled lessons will not be carried forward into another month.

Late/Early Arrivals: If you arrive late to your scheduled lesson, your lesson will end at the regularly scheduled time. Students who arrive more than 15 minutes late will be unable to ride as this is disruptive to the rest of the class. In addition, the abbreviated time schedule will not allow for a regular lesson to take place. This lesson will not be rescheduled or refunded. Please do not arrive earlier than 15 minutes prior to your scheduled lesson to start tacking and grooming. This may conflict with a rest break or prior lesson that your instructor or school horse may need. If agreed and early drop off or late pick up is approved a rate of \$25 per hour can be applied for supervision.

Weather Cancellations: Our lessons are held rain or shine. Lessons will be canceled in severe weather such as thunder and lightning, heavy rain/downpour, hail, sleet as well as temperatures below 25 degrees or above 95. These classes will be rescheduled. If your lesson must be canceled due to inclement weather, we will attempt to contact you before the lesson at the number you have provided. Please make sure that your instructor has your current contact information. If you don't hear from us, you should assume that your lesson is going to take place. Remember that weather conditions at the barn may be different from weather in your area at any certain time.

Termination policy: A 30 day notice is required if you wish to discontinue lessons, leasing, and training at Follow Your Dreams Farm LLC. to avoid billing and invoicing unless already *previously* indicated. Thank you for taking the time to review these policies. Please ask for clarification should you have questions regarding the cancellation policy above.

____ I have read and understand all off the rules and policies as stated above. I have also been given an opportunity to ask questions if needed. I further understand that it is my responsibility to practice and adhere to all of the lesson policies and barn rules. By signing below, I agree to these terms as they have been outlined above.

Signature: _____ Date: _____
Printed Name: _____ Staff Reviewing Cancellation Policy: _____